

**Francis City Council Meeting**  
**Thursday, July 09, 2015 7:00 pm**  
**Francis City Community Center**  
2319 South Spring Hollow Rd.  
Francis, Utah 84036

**Attending:** Mayor R. Lee Snelgrove, Councilmembers Matt Crittenden, Byron Ames, Jeremie Forman, Shana Fryer, City Recorder Suzanne Gillett, City Attorney Kraig Powell, and City Planner Marcy Burrell

**Excused:** City Engineer Scott Kettle

**Others Attending:** Natasha Martinez, Kevin Cannon and Shauna Bushman

**1. Welcome, Introductions, & Pledge of Allegiance**—The Mayor welcomed all in attendance and asked Councilmember Crittenden to lead in the Pledge of Allegiance.

**2. Public Comment**—None

**3. Public Hearings**--None

**4. Discussion, Update and Approval of Potential Action Items**

**A. Certified Tax Rate**—Attorney Powell explained how the certified tax rate works. The Mayor referred the Council to the Resolution. The Mayor would entertain a motion.

***Councilmember Crittenden made a motion to pass Resolution 2015-08. Councilmember Ames seconded the motion. The Mayor and all Councilmembers voted in favor, motion passed.***

**B. Presentation on Utility Franchise Fees**---Attorney Powell passed out the attached information. He then reviewed everything on the hand out with the Council and all in attendance. Council reviewed each tax and how it would affect the city. Councilmember Ames wanted to know what unit of consumers is being used to come up with the dollar amounts shown. Councilmember Crittenden feels that it is a good source of income for the city and it is a way to pay for another public works employee. As we continue to grow, the need for another public works employees is getting greater all of the time. Councilmember Fryer agreed with Councilmember Crittenden. They feel that it would be good for the city to be able to better serve the citizens.

Councilmember Crittenden feels that Attorney Powell should draft up a Resolution and put it on the next agenda. Council reviewed which taxes they thought should be affected. Attorney Powell informed Council that the vast majorities of the cities are at 6% on the gas tax. Councilmember Fryer wanted to know if they are stuck at a certain percent or if it can be changed. She was told that it could be changed or repealed. Council felt they should probably max them out, Attorney Powell will write up the Resolutions.

**C. Spader Annexation Petition**—Planner Burrell explained to the Council what Trent Martinez and the Spader's were looking at doing. She read the petition letter to the Council (see attached letter). They are here to petition the Council to allow the annexation of the Spader property to move forward in the process of annexation.

Councilmember Fryer wanted to know if the single property owner who has a piece of property in the middle of this had been approached. The Mayor informed everyone that the issue tonight is if they are interested in considering the annexation.

Attorney Powell informed all that he has been working with Planner Burrell and that they are here to petition for further consideration. Then he explained the whole process of annexation and what further steps would need to be taken.

Councilmember Crittenden wanted to know if anyone has shot elevations on the property. He said that he is willing to consider.

***Councilmember Ames made a motion to accept the Spader annexation petition for further review. Councilmember Fryer seconded the motion. The Mayor and all Councilmembers voted in favor, motion passed.***

**D. Frontier Days (schedule meeting date for after 24<sup>th</sup> of July)**—The last week in July works for Byron. The Mayor is gone that week. Council decided to have the next meeting on July 28<sup>th</sup> at 7:00 p.m..

Planner Burrell reviewed the sponsorships with the Council and asked them to contact their people and get things in by the 1<sup>st</sup> of August so we can have really nice programs. She feels that we need to keep going and see if we can get more sponsorships in.

Kevin Cannon presented some information on the International Dutch Oven Society. They are really excited to be here for our celebration. He explained that there is an application fee that all participants need to pay. He was told by the society that they normally charge \$15 to \$20, so the Council needs to decide how much they want to charge those who enter. They also need to decide what they want their prizes to be.

Councilmember Ames wanted to know how many participants they may have, Kevin was not sure. They will have to cook three items that will be judged. Councilmember Crittenden feels that \$15 would be the best thing to charge. Kevin asked the Council to come up with some judges for the cook off.

#### **4. Discussion, Update, and Approval of Potential Actions Items**

**A. Council Reports**---Councilmember Ames has a concern about Halloween in Wild Willow. There is so much traffic, it is so dark, kids are running everywhere and no one is paying attention to anything. He feels that it is really unsafe and that someone is going to get hurt. He wanted to know if there is some way to close off the entrances to Wild Willow so no one gets hurt. There was a brief discussion.

Councilmember Fryer has talked with Doyle Simmons and he will be our Grand Marshall. She also explained how she wanted the parade route to go.

**B. Planner Reports**---Planner Burrell explained that she had been working with the sign company on the new sign. She passed out a new hand out to make sure everyone really liked what was picked in the last meeting. It was decided that Francis would be all bold.

City Recorder Gillett asked the Council if they would be ok with the Lions Club doing a small sign from the same company and adding it to the city sign like had been discussed several times in the past. The Mayor and all Councilmembers agreed that the Lions Club could do a small sign.

Planner Burrell informed the Council that Stewart Ranches has approached the County again about doing a subdivision. They would like everything on the hill side. The Mayor said that they had approached the City in the past and the city wanted the mountain side left in open space.

She explained that Stewart Ranches approached the city about 10 years ago. The property is in the county and they are just asking the city how they feel. There is a new owner that is pushing the subdivision.

Planner Burrell met with Don Loftus this week and she wanted to inform the Council of what was discussed. She would like to see the city change the setbacks and try to entice more commercial properties in the area. She would like to know if the Council would entertain the notion of changing the setbacks. There was a brief discussion.

**C. Mayor Reports**---Update on codification. Attorney Powell has sent everything off. The Mayor informed Council that they are turning dirt at the sewer station and he explained where they are stacking the dirt.

**D. Financial & Upcoming Events**—Frontier days discussed.

**E. Report and Approval of Bills Paid**—*Councilmember Ames made a motion to pay the bills. Councilmember Crittenden seconded the motion. The Mayor and Councilmembers all voted in favor, motion passed.*

**F. Approval of Minutes from June 11th, 2015**—*Councilmember Crittenden made the motion to approve the minutes of June 11<sup>th</sup>, 2015. Councilmember Ames seconded the motion. The Mayor and all Councilmembers voted in favor, motion passed.*

*Councilmember Fryer made the motion to go into closed session. Councilmember Ames seconded the motion. The Mayor and all Councilmembers voted in favor, motion passed.*

#### **6. Closed Executive Session (Pending Potential Purchase & Litigation Update)**

*Councilmember Ames made the motion to go back into regular session and adjourn the meeting. Councilmember Fryer seconded the motion. The Mayor and all Councilmembers voted in favor, motion passed.*

*The content of the minutes is not intended, nor are they submitted, as verbatim transcription of the meeting. These minutes are a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.*

#### **7. Meeting Adjourned**

Minutes accepted as to form this       day of August 2015.

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Mayor R. Lee Snelgrove

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City Recorder Suzanne Gillett